

LAY COMMITTEE FINAL EVALUATION FORM

Associate in Ministry Field Experience

Name of Student: _____

Lay Committee Chair: _____

Experience Setting: _____

Address: _____

City: _____ State: _____ Zip: _____

Ministry Area: _____

Experience Dates: From _____ To _____

Part I: Summary Recommendation

The Evangelical Lutheran Church in America requests a single summary paragraph of **no more than 55-60 words** that can be shared with the appropriate synodical/church-wide personnel as part of the Candidacy approval and assignment process. Within the limited space below, provide as much substantive detail as possible, noting strengths, weaknesses, and growth edges. A statement only affirming strengths is not as helpful as is needed. Speak to such issues as specialization competence, personal faith and commitment to ministry, and personal characteristics and interpersonal skills. (You may wish to complete the balance of this page after completing the following pages.)

Summary paragraph of no more than 55-60 words:

Please check one of the following which summarizes your recommendation to the seminary.

_____ Unconditional recommendation for consecration in the ELCA.

_____ Conditional recommendation for consecration. Please specify reservations.

_____ Not recommended for consecration in the ELCA. Please specify reservations.

5. **Evaluate the candidate's demonstrated ability for developing regular habits and patterns for spiritual nurture, discipline and healthy self-care.**

6. **Describe and assess the candidate's work in the following areas.** *(Some areas may not apply depending upon specialty. Simply mark them "NA" for Not Applicable.)*

a. Worship leadership

b. Teaching

c. Caregiving

d. Administration

e. Conflict management

f. Counseling

g. Visitation

h. Small group work

i. Committee work

j. Ability to delegate

k. Other

7. Describe the quality of relationships and ability to work with the following: *(i.e. – Is this person approachable, friendly, courteous, open to suggestion and criticism?)*

a. Co-workers on staff

b. Co-workers who volunteer

c. Children, youth, adults and elderly

8. Please rate the candidate using the box and then comment on her/his ability to do the following:

Range: 1-6 (1 = Low, 6 = High)

a. Exercise leadership as appropriate to the situation *(i.e.-takes initiative to enable others)*

RATE:

b. Function out of an informed biblical and theological understanding

c. Fulfill the role of leader and example in the community of faith

d. Communicate effectively in various situations, through both written and spoken means

e. Common sense and judgement

f. Emotional stability and ability to work under pressure

g. Personal integrity

h. Empathy and sensitivity to others

i. Participation in the life of the congregation, agency or institution

RATE:

j. Participation in the church and community outside of congregation, agency or institution

RATE:

k. Personal appearance and presence

RATE:

Lay Comm Chair Signature: _____ Date: _____

___ I have read my lay committee's assessment and agree that it is a fair evaluation of me and my field work experience.

___ I have read my lay committee's assessment and agree with the evaluation with the following exception or additions:

[Empty rectangular box for providing exceptions or additions to the evaluation.]

Student Signature: _____ Date: _____